

**WASHINGTON ISLAND SCHOOL DISTRICT
BOARD OF EDUCATION MEETING
Tuesday, March 20, 2018
7:30 p.m. Open Session - School Commons
8:30 p.m. or immediately following Open Session - School Commons
APPROVED MINUTES**

OPEN SESSION

Call to Order and Pledge of Allegiance - President Amy Jorgenson called the meeting to order at 7:32 p.m. Other Board Members present: Tom Jordan, Kevin Krueger, Sarah Duggan Goldstein, and Kirsten Purinton; Administrator: Dr. Mati Palm-Leis; Administrative Assistant: Sue Cornell; District Employees: Michelle Jordan, Miranda Szczepanski, and Alyssa Wagner; Students: Tara DeJardin and Bradley Jordan.

1. **MSP (Purinton/Duggan Goldstein)** to approve of the agenda as presented. Approved 5-0.
2. **MSP (Krueger/Jordan)** to approve of the minutes of the monthly Board of Education meeting on February 22, 2018 as presented. Approved 5-0.
3. Open Discussion - none.
4. Communications - none.
5. Student Council Report - The annual Student Council sponsored ski trip was March 2-4 in Wausau. The trip began with bowling and pizza in Green Bay, skiing all day Saturday, followed by dinner and movies Saturday night. The students came home Sunday afternoon. To celebrate National Nutrition Month, Student Council hosted Health Week March 6-9. The Council offered a salad bar hot lunch, carrots/dip for a healthy snack. Due to bad weather, the walk around the school block was postponed to this Friday for grades 5-12. Funds for the Dig-A-Well project continue to be collected.
6. Good News Report -
 - There are four boys playing baseball and eight girls playing softball with Gibraltar High School as part of the spring sports cooperative. Thank you to Jay Kita, Gibraltar High School baseball coach for organizing and feeding our students.
 - Thank you to the Washington Island Electric Co-op: Robert Cornell, Mike Jorgenson, and Don Johnson for installing new outside lights.
 - Julie Ann Gardner for donating planters, and Tom Jordan will be donating the dirt
 - Matt Grandy would like to thank Death's Door Spirits for all the tools purchased with their donation this fall, many tech classes projects have been completed using these tools.
 - Robin Ditello and Doug Delaporte will be donating meals to all the student athletes for the athletic banquet that will be held at Nelson's Hall on April 11th to celebrate the seven sports offered this year.
 - Thank you to all the teachers, and specifically: Ms. Szczepanski, Mrs. Jordan, and Ms. Wagner all their work with RTi, and to Ms. Ehrlich-Johnson for hosting the Literacy Night yesterday.
 - Thank you to Gary Schultz for the active shooter training during the teacher in-service
 - Thank you to the Staff Leadership team, Miranda, Margaret, Alyssa, and Michael for all the hard work on this committee.
7. Treasurer' Report - Kevin Krueger presented the payables for the month in the amount of **\$111,226.32**. This amount includes the fourth payment of \$68,954.37 for the Energy Efficiency Project loan, van payment, the Wiscnet yearly bill, propane from Country Visions, and monthly health insurance.
8. District Administrator's Report -
 - Last Wednesday was the national student protest day, Dr. Palm-Leis Most of the high school participated, with 17 seconds of silence to honor the students/staff that lost their lives in Florida. Dr. Palm-Leis had a good discussion with the well-behaved students.
 - A representative from LaForce, surveyed our current school building and submitted some bids to further secure our entrances. An updated bid is going to be submitted soon to incorporate our current sets of double doors.
 - Staff Leadership Team meets every other week, team members will work individually with teachers on their class syllabuses on the next early release day. The team is also going to create lesson plan templates.
 - The teachers are working on the quality review of their curriculum maps.

- Dr. Palm-Leis is interested in attending a PAC meeting in Manitowoc on April 11. The last insurance cooperative meeting was rescheduled, but the report is that dental insurance will increase 11%, and health insurance will have little or no increase.
- Dr. Palm-Leis recognized School Board President, Amy Jorgenson, who was awarded a level one training and a certificate of completion.

9. Board of Education Committee's Report -

- President's Report - Amy Jorgenson, announced the new Island phone books are available for purchase. The teachers can use phone book money to pay for off island field trips. She thanked the teachers for taking the time to meet with Kirsten and Amy during the evaluation process, it was exciting to hear about all the new ideas the teachers have for their classrooms.
- Budget Committee - The committee reviewed the monthly financial report and bills payable. The committee reviewed a wish list request from Mrs. Foss for garden tools, the Tech Classroom's lumber inventory proposal, and the faucet replacement proposal. The committee continued discuss the 2018-19 Budget in the areas of Personnel, Teachers' Budgets, and 300 and 400 budget line items.
- Learning & Technology Committee - The meeting began with Michelle Jordan reporting on the history of Rtl since 2015. Currently, Rtl is being implemented in the elementary and high school grades, middle school needs help now. All the teachers are helping, and the district is servicing more students. Alyssa Wagner presented her Grade 1 Phonics curriculum map. Next, the committee discussed the State Report Card, and how the allocation of the schools and state funding happens. Tom Nikolai gave an update on all the Technology items, and a cycle for replacement. The district received a \$26,000TEACH grant to purchase items for infrastructure, network security, wireless access points, etc. The district is looking to move Skyward student management system to the Cloud. Finally, Tom cataloged all the chromebooks end of life schedule. The district is looking to budget for replacements, and purchase Chromebooks for 11th and 12th graders to replace outdated laptops.
- Policy Committee - The committee reviewed the Student Council's revised Constitution. The committee reviewed the current graduation requirements, work study, student records, and compulsory attendance policies after concerns were raised by student schedules. Student Records Policy and Rule were tabled. Work Experience Policy was discussed, with a number of suggestions, will be brought back next month. Graduation Requirements Policy was updated to include a paragraph explaining state law for credits earned by completing college classes. The Compulsory Attendance policy was updated to state added that students cannot have more than two study halls without prior administrative approval.
- Employee Relation and Personnel Committee - The committee reviewed the staff request form for additional inservice or trainings, reviewed the proposal of compensation for additional teacher inservice time outside of contract dates, and looked over the M3 insurance review. The committee began to discuss staff compensation models. The committee will meet again later this week to continue this process.
- Transportation/Building & Grounds Committee - The committee has received a quote from LaForce to install a secure building system included a buzzer access from door and keyed locks in all exterior doors. The committee asked LaForce to re quote using our existing interior doors and/or jams. The committee talked about the oil levels in the bus. REA crew replaced lights in the parking lot. The committee will evaluate the roof shingles again, discussed wiring for a second stove in the commons, Bob Gillespie is looking the water softener.
- Special Committee - Gym - The committee is evaluating three locations and a corridor will required to attach to the school building. While the location is still being discussed, the committee created a list of recommendations to present to the Board for approval to begin the fundraising process.
- Special Committee - STEM - committee did not meet.

10. Action Items

- A. **MSP (Krueger/Purinton)** to approve the payment of the bills in the amount of **\$111,226.32**.
Approved 5-0.

- B. Approval of Learning and Technology Committee Curriculum Recommendations.
 - 1. **MSP (Purinton/Jorgenson)** to approve the Grade 1 Phonics curriculum map completed by Alyssa Wagner. Approved 5-0.
- C. Approval of Policy Committee Recommendations
 - 1. **MSP (Duggan Goldstein/Krueger)** to approve the first reading of the Graduation Requirements Policy 345.6. Approved 5-0.
 - 2. **MSP (Krueger/Jorgenson)** to approve the first reading of the Compulsory Attendance Policy 341.1. Approved 5-0.
- D. Approval of Gym Committee Recommendations
 - 1. **MSP (Jorgenson/Jordan)** to approve the the recommendations of the Gym Committee recommendations. (List of recommendations attached.) Approved 5-0.

11. Proposed Future Meetings Dates

Employee Relations & Personnel Comm.	March 23 at 9:45 a.m.	WISD Library
Policy Committee	April 19 at 4:00 p.m.	WISD Library
Spec. Committee - Gym	April 16 at 7:00 p.m.	WISD Commons
Budget Committee	April 19 at 5:30 p.m.	WISD Commons
Learning & Technology Comm.	April 26 at 6:30 p.m.	WISD Commons
Transportation Building Grounds Comm.	April 26 at 7:00 p.m.	WISD Commons
Board of Education	April 26 at 7:30 p.m.	WISD Commons

CLOSED SESSION

- 12. **MSP (Purinton/Jordan)** to move into Executive Session (Pursuant to Section 19.85 (1)(c) & (e) of the Wisconsin State Statutes) at 8:46 p.m. Approved 5-0.
 - A. The Board reviewed the progress of Superintendent goals.
- 13. **MSP (Purinton/Krueger)** to move from Executive Session to Open Session at 10:26 p.m. Approved 5-0.
- 14. **MSP (Krueger/Jorgenson)** to adjourn the meeting at 10:26 p.m. Approved 5-0.

Board of Education Special Committee
 Gym Exploration Committee Recommendations
 3/15/18

The following are recommendations for the potential construction of a new school gym if funds are donated to the district. Please note the Board of Education reserves the final acceptance and approval of any donations designated for a new school gym.

Building Site: The committee has come to the conclusion that funding may play a role in the placement of the new gym. The final recommendation will be based on funding and feasibility of one of three possible sites.

It is the recommendation of the Gym Committee.

- 1. That regardless of location the structure must be connected to the school with a corridor.
- 2. The approximate size to be 110 x 120 feet.
- 3. That the gym have the ability to convert to two basketball courts.
- 4. That the gym include bleacher seating for 200 people.
- 5. That the gym include locker room facilities and plumbing.
- 6. That the gym include concession stand area.
- 7. That the gym include storage area for gym equipment.
- 8. That the gym include a retractable stage.